

Trinity Lutheran Church
Usage Agreement

NAME OF ORGANIZATION: _____

PERSON IN CHARGE: _____

NAME: _____

ADDRESS: _____

DAY PHONE # _____

EVENING PHONE # _____

TYPE OF USAGE: _____

USAGE DAY/DATES: _____

USAGE TIME: _____

LENGTH OF TIME: _____

ESTIMATED NUMBER OF PEOPLE: _____

USGE FEES: _____

The fees assessed are for maintenance and utilities

FACILITIES AUTHORIZED FOR USAGE:

- Fellowship Hall
- Kitchen
- Sanctuary
- Narthex
- Conference Rooms: Upper or Lower
- Sunday School Rooms: _____
- Restrooms: Upper or Lower
- Outdoor areas
- Youth Room

AREAS NOT CHECKED OR INDICATED ABOVE ARE NOT TO BE USED.

One of the underlying assumptions about the use of Trinity's facilities, is that they will be used with proper respect and care. Groups using the building are responsible for leaving the facilities in a clean and safe condition. Fees are to be paid in advance of use or as arranged.

30 Days prior to usage is requited for approval

CHURCH OFFICE / PERSONS NAME: _____

APPLICANTS SIGNITURE: _____

APPROVD BY: (Trustees) _____ (Date) _____

(Council _____ (Date) _____

USE OF TRINITY LUTHERAN CHURCH FACILITIES

Trinity Lutheran Church attempts to share it's facilities with community organizations or groups, when such use does not conflict with our own schedule of activities.

Your group has approached us to use Trinity Lutheran Church. Signing this agreement obligates your group to provide your own insurance coverage for accidents or injuries that may occur at or near our facility. It is also understood that Trinity Lutheran Church is not renting it's facilities to you, but offering it free of charge to you. You, in turn, are then responsible for your own liability insurance. Trinity Lutheran Church shall not be held responsible for what you or your group say or do in pursuit of your activities here.

Your group hereby covenants and agrees to hold Trinity Lutheran Church, it's agents, employees and members, harmless from any claims or liabilities (including costs and attorneys' fees) resulting from any damage, injury, claim, or lien, resulting from the activities of your organization or group. You further hereby covenant and agree to immediately obtain insurance coverage protecting Trinity Lutheran Church, it's agents, employees, and members, from liability and naming them as an additional insured. You further agree to obtain the signature of each of your clients, customers, or users, whereby they agree to hold Trinity Lutheran Church, it's agents, employees, and members harmless from all such claims and liabilities, the form to be used shall be substantially as is attached hereto.

The following areas may be used by you:

It is understood that if a conflict of schedules develops, the use of Trinity Lutheran Church for it's own programs or activities will have to take precedence.

Name of Group

Officer or person in charge
(Signature)

Name of Your Insuring Agency: _____

Dated: _____

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I hereby waive, release, and discharge, any and all rights, claims, and damages, against Trinity Lutheran Church, it's agents, employees, and members, for any and all claims arising or resulting from counselling or other services offered by any firm or person either located at facilities owned by Trinity Lutheran Church or otherwise.

I understand that counselling and other services offered herein are not affiliated in any way with Trinity Lutheran Church but are being offered as a separate business and are not endorsed, participated in, or otherwise involved with Trinity Lutheran Church.

Date

Signature